

	<b>INTEGRATED BUSINESS INFORMATION SYSTEM (IBIS)</b>
	WiSMART Accounting String Survey

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Organization Code	Most of these, together with some sub-orgs, we use in a variety of combinations to indicate placement of the administrative function within the ETF organization chart. We also use many org codes to indicate the variety of benefit programs our department administers. For health insurance benefit programs, the org code designates the type of coverage, for example standard plan or HMO or pharmacy coverage.
Sub-Organization Code	With about a dozen particular org codes for the various health insurance programs we administer, we use the sub-org to indicate the insurance policy year to which the activity relates. For example, sub-org 05 means the benefit claim was incurred in the 2005 coverage year. We also occasionally use characters in this field to achieve special tracking for miscellaneous purposes.
Activity Code	ETF does not use this field
Reporting Category	We have used this field for a purpose critically important at ETF, to designate the calendar year the transaction accrues to. We are Statutorily required to maintain an elaborate array of accounts on this calendar year basis, as well as produce Statutorily required calendar year financial statements. So this field has been similar to a report flag for us, indicating what year the transaction accrues to. For example, '99' in the report category would mean the revenue is recognized as revenue of 1999, or a transaction that increased a long-term employee benefit liability would get a '06' if we want that change to be first recognized effectively in 2006. Allowable report categories for ETF were the actual year indicators such as 99, 00, 01, etc., as well as a clearing report category of 'CL'. That is, agencies sending retirement contributions to us, for example, would always use report category CL, and then based on an elaborate ETF process, we would assign it to the correct calendar year, such as 05 or 06. We can not stress enough how critical it is for ETF to have a field that we can use as a calendar year accrual tag. Note also that it would not work to simply add days to one of the other date fields in Wismart, because the ETF calendar year close process is so elaborate that it usually takes up to six months to complete, and we usually have multiple years open at once.
Sub-Revenue Code	With many revenues of the Wisconsin Retirement System, we use the last digit of sub-revenue as a flag of what pension reserve account the activity belongs to for purposes of extensive Statutorily required reporting we do off-system based on data from Wismart. For the same off-system reporting, we use the first digit to flag a variety of other statuses about the transaction. We also have a few character subrevenues that we use to accommodate various ad hoc and periodic reporting needs for which we could not find any other solutions, for many of our benefit programs.
Sub-Object Code	We use this field similarly to sub-revenue. We also use characters in this field in various instances in our departmental administrative accounting for GL and budget purposes.
Project	ETF does not use this field
Sub-Project	ETF does not use this field

Agency: Employee Trust Funds (515) \_\_\_\_\_

Completed by: Julie Schraufnagel, 266-3307

<http://www.ibis.wi.gov>